



**MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
MEETING HELD
THURSDAY, OCTOBER 25, 2018 AT 7:00PM
HUACHUCA CITY TOWN HALL-500 N. GONZALES BLVD. HUACHUCA CITY,
AZ 85616**

AGENDA

- A. **Call to Order** The meeting was called to order at 7:00pm
- Pledge of Allegiance
Mayor Taylor led the Pledge of Allegiance.
 - Roll Call and Ascertain Quorum
Present: Ken Taylor, Donna Johnson, Joy Banks, Cynthia Butterworth, Johann Wallace, Walt Welsch, Matthew Williams (Not voting), Jennifer Fuller (Not voting), Thomas Benavidez, Town Attorney (Not voting).
Absent: Christy Hirshberg.
 - Invocation
The invocation was offered by Elder Tom Berger of the First Messianic Congregation.

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

B. **Call to the Public**

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

There were no public comments offered at this time.

C. Consent Agenda

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1 Consider approval of the minutes of the Work Session held on October 11, 2018.
- C.2 Consider approval of the minutes of the Regular Council Meeting held on October 11, 2018.
- C.3 Consider approval of the Payment Approval Report in the amount of \$ 38,421.54.

Motion: Open for Discussion and/or Action, Moved by Ken Taylor, Seconded by Donna Johnson.

Walt Welsch inquired as to whether the Town receives a rebate on credit card purchases. The Town does not, Mr. Welsch feels that the Town should receive rebates.

Motion: Approve the Consent Agenda, Moved by Ken Taylor, Seconded by Donna Johnson.
Motion passed unanimously.

D. Unfinished Business before the Council

Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

- D.1 Discussion and/or Action [Manager Williams]: Second reading and Adoption of Ordinance 2018-25, amending the Town Code, Chapter 8.05 "Garbage and Trash Collection," section 8.05.040 "Fees for removal of garbage and rubbish," to remove the fee amounts from the Town Code and to allow the Town Council to establish and amend a fee schedule by resolution.

Motion: Open for Discussion and/or Action, Moved by Ken Taylor, Seconded by Donna Johnson.

Motion: Approve and adopt, Moved by Ken Taylor, Seconded by Joy Banks.
Motion passed unanimously.

- D.2 Discussion Only [Councillor Welsch]: Discussion regarding the Council Code of Ethics, adopted by Council at their meeting on September 27, 2018.

Motion: Open for Discussion and/or Action, Moved by Walt Welsch, Seconded by Johann Wallace.

Mr. Welsch took exception to several items. Mr. Welsch advised the Council they had been told the Council Code of Ethics came from the Arizona League of Cities and Towns. Mr. Welsch advised the Council that the document did not come from the League. The League recommended looking at Chapter 1 of the Newly Elected Officials handbook. Mr. Welsch felt that, after being asked to look over the document and come to the Town Manager with suggestions, he was belittled by the Town Manager for doing so and extending the item. Mr. Williams clarified with Mr. Welsch that Mr. Welsch had a problem with the procedure and not the document. Joy Banks offered that she felt it was well done and the document has proven to be helpful. Mr. Welsch reiterated that he took offense.

No Council Action or Vote Required

- D.3 Discussion Only [Councillor Welsch]: Discussion regarding the Trash Service Request for Proposals process/procedure.

Motion: Open for Discussion and/or Action, Moved by Walt Welsch, Seconded by Johann Wallace.

Mr. Welsch advised this was another procedural problem. He wasn't done and had more questions. Mr. Welsch felt that the situation as Mr. Williams presented it wasn't correct. Mr. Welsch felt that a survey should have been completed.

Ms. Johnson reminded the Council of the difficulty the Town has had in the past regarding surveys and the residents' reluctance to complete them. Ms. Johnson advised she thought the way the situation was presented was fine.

No Council Action or Vote Required

E. **New Business before the Council**

Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes, may speak one time for five

minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

- E.1 Discussion and/or Action [Manager Williams]: Monthly Budget Update Report presentation by Spencer Forsberg of Haymore and Forsberg, C.P.A.

Motion: Open for Discussion and/or Action, Moved by Ken Taylor, Seconded by Joy Banks.

No Council Action or Vote Required

- E.2 Discussion and/or Action [Mayor Taylor]: First reading of Ordinance 2018-26, amending the Town Code, Chapter 2.85 "Town Facility Use Policy," section 2.85.060 "Rules and regulations," to: remove the prohibition of intoxicating liquor and allowing beer and wine consumption, provided the beer and wine are not in glass bottles; to remove the prohibition on smoking, under certain conditions; to prohibit camping and fires in the park; and to provide penalties for violations.

Motion: Open for Discussion and/or Action, Moved by Ken Taylor, Seconded by Donna Johnson.

Mayor Taylor addressed the Council in favor of the item. Mayor Taylor advised we are only removing the restriction we placed on ourselves regarding vendors and events. Mayor Taylor advised that any vendors wanting to sell alcohol would have to be permitted through the State.

Ms. Johnson also spoke in favor of the item, mentioning that the Nomadens do this every year and there is never a problem. Ms. Johnson said she had done research and a lot of communities do this. She believes the Council should consider it.

Mr. Wallace requested to add some items to the ordinance. Mr. Wallace requested it be clear in the ordinance that no alcohol would be sold at a Town sponsored event.

Mr. Welsch advised he has no problem with the alcohol, but believes Boy Scouts should be allowed to have campfires with the Town's permission.

Mr. Williams addressed the smoking issue. It is currently against Town Code to smoke in the parks but it isn't enforced.

Ms. Fuller suggested adding a prohibition on digging on Town property.

Ms. Butterworth spoke against the item, saying that the Nomadens hold their event on their property. Ms. Butterworth does not feel we have the police force to properly handle alcohol in the park.

Mayor Taylor advised that part of the permit process addresses security.

Ms. Banks feels that before any discussion regarding burning, pits, open flame or otherwise, Public Works should have an opportunity to address the issue.

Stuart Jantzen addressed the Council and spoke against this item.

No Council Action or Vote Required

- E.3 Discussion and/or Action [Manager Williams]: First reading of Ordinance 2018-27, AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING TOWN CODE CHAPTER 9.05 "GENERAL OFFENSES" SECTION 9.05.150 "PLASTIC BAGS" TO REMOVE THE TOWN'S REGULATION OF PLASTIC BAGS FROM THE TOWN CODE.

Motion: Open for Discussion and/or Action, Moved by Ken Taylor, Seconded by Joy Banks.

No Council Action or Vote Required

- E.4 Discussion and/or Action [Mayor Taylor]: Council direction of staff to explore the possibility of allowing the possession of domesticated fowl, e.g., chickens, in Town limits.

Motion: Open for Discussion and/or Action, Moved by Ken Taylor, Seconded by Joy Banks.

Storm Anderson and Christine Anderson spoke in favor of this item.

Mayor Taylor advised this wasn't exactly what he wanted on the agenda. He would like to see the entire Animal Control Code addressed regarding all manners of exotic animals.

Ms. Johnson advised she would like to see rabbits allowed in Town Code.

Ms. Butterworth stated she would hate to have a boa loose in her yard. She also expressed concern that there are already people in town that do not clean up after the animals they have. Chickens bring hawks, flies and other predators.

Mr. Welsch advised that in the previous places he has lived, the Councils have agreed to chickens and rabbits, then got rid of the chickens and kept the rabbits.

Motion: direct staff to explore the possibility of changing the animal ordinance to possibly include other prohibited critters, such as fowl, Moved by Ken Taylor, Seconded by Joy Banks.

Motion passed unanimously.

- E.5 Discussion and/or Action [Councilor Welsch]: Discussion regarding the roof leak at the Huachuca City Senior Center.

Motion: Open for Discussion and/or Action, Moved by Walt Welsch, Seconded by Joy Banks.

Mr. Welsch advised he had brought the problem of the leak up in May, it was looked at in June. It is now October and nothing has been done. He feels that certain items need to be addressed quickly.

Ms. Johnson asked Mr. Williams if we had requested bids yet. Mr. Williams advised that we had. The roof is under warranty with the company that installed it, however, that company has since closed its business and therefore the warranty is voided. Mr. Williams addressed Mr. Welsch and advised him that he felt the statement was inaccurate. Mr. Welsch was of the opinion that the roof wasn't fixed and so nothing had been done. Mr. Welsch was sorry that Mr. Williams took the statement the way he did.

Mr. Wallace asked if the Town's insurance would cover the leak. Dr. Johnson advised that once the company goes out of business, the warranty ceases to exist. He also advised the Council that this is not only a roof problem.

No Council Action or Vote Required

- E.6 Discussion and/or Action [Manager Williams]: Resolution No. 2018-31 approving an Intergovernmental agreement with YCSS (Yavapai County School Superintendent) for services related to procurement of affordable telecommunications and/or Internet access, and related equipment.

Motion: Open for Discussion and/or Action, **Moved by Ken Taylor, Seconded by Johann Wallace.**

8:15pm Mr. Welsch left the Council Chamber, returning at 8:17pm

Motion: Approve the resolution with the amended dates on the letter and resolution, **Moved by Ken Taylor, Seconded by Joy Banks.**

Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).

Yes: Ken Taylor, Donna Johnson, Joy Banks, Cynthia Butterworth, Johann Wallace.

Absent: Walt Welsch.

- E.7 Discussion and/or Action [Manager Williams]: Council direction to staff to explore the closure of the Huachuca City Pool.

Motion: Open for Discussion and/or Action, **Moved by Ken Taylor, Seconded by Donna Johnson.**

Storm Anderson and Todd Anderson spoke against the closure of the pool. Stu Jantzen spoke in favor of closure.

Ms. Banks reported she attended the Healthy Communities meeting. They are for all things healthy, not just food and they come with money. Ms. Banks intends on approaching the group to see if there are funds available to help with the pool. It is an asset that the Town can't afford. We need a drop dead date to decide what to do with the pool.

Mayor Taylor advised he thinks the Council needs to give direction to staff to look for answers.

Ms. Butterworth advised she would like to see the pool stay open.

Mr. Williams advised that 40% of the pool budget is personnel services.

Ms. Johnson addressed the audience and advised that she had tried to close the pool last year and the kids from the school came and spoke and they broke her. But she wouldn't be broken this year. It is just costing too much.

Motion: to direct staff to continue to look for ways to reduce expenses; **Moved by Ken Taylor, Seconded by Johann Wallace.**

Vote: Motion passed (summary: Yes = 5, No = 1, Abstain = 0).

Yes: Ken Taylor, Joy Banks, Cynthia Butterworth, Johann Wallace, Walt Welsch.

No: Donna Johnson.

- E.8 Discussion and/or Action [Manager Williams]: Appointment of Council member Joy Banks as the Town Representative to the Sentinel Landscape Partnership.

Motion: Open for Discussion and/or Action, **Moved by Ken Taylor, Seconded by Donna Johnson.**

Ms. Banks advised the Council this is a great group that she would very much like to join.

Motion: appointment of Ms. Joy Banks as the Town representative to the Sentinel Landscape Partnership, **Action:** Approve, **Moved by** Ken Taylor, **Seconded by** Johann Wallace.
Motion passed unanimously.

F. Town Manager Report

Mr. Williams reported he had met with Waste Management that day. One of the bus drivers has found another job and so effective October 29, the 3:30 route would be eliminated. The Town has sold \$12,000 worth of surplus property since September. The Church of the Latter-Day Saints will be holding their Service Day on Saturday and this year, their project is to paint the Community Center. Mr. Williams has a conference call with the Utility Rate Study people on Friday, October 26 and there will be a Work Session at 6:00pm on December 6 to discuss the utility rates. The Town is currently negotiating the removal of the infrastructure left from the Cox Cable utility. SSVEC is advising they are owed money for the space on the poles.

G. Reports of Current Events by Council Members

Ms. Butterworth reported that Animal Shelter was painted on September 26 and she thanked several members of the Council, staff and audience. A couple weeks ago, the Animal Shelter staff took some animals to Broxton's Coffee for their adoption event. Four dogs were adopted and Broxton's has invited the Huachuca City Shelter to attend once a month.

H. Adjournment.

Motion: Adjourn, **Moved by** Ken Taylor, **Seconded by** Donna Johnson.
Motion passed unanimously.

Meeting was adjourned at 8:49pm.

Approved by Mayor Wallace on November 8, 2018

Johann Wallace, Mayor

Attest: _____
Jennifer A. Fuller, Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on October 25, 2018. I further certify that the meeting was duly called and a quorum was present.

Jennifer A. Fuller, Town Clerk

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1022250							
CopperPoint Mutual Insurance	1009538475	Workmans Comp	11/01/2018	2,354.00	.00		
Total 1022250:				2,354.00	.00		
1022500							
Cigna Healthcare (FACETS Plans	10/22/2018	Employee Health Insurance	10/22/2018	13,554.19	13,554.19	10/23/2018	
Total 1022500:				13,554.19	13,554.19		
1022510							
Principal Life Insurance Co	1060791/10162	employee benefit	10/18/2018	773.50	.00		
Total 1022510:				773.50	.00		
1022520							
AFLAC	922044	Payroll Deduction	10/24/2018	859.38	859.38	10/24/2018	
Total 1022520:				859.38	859.38		
1022540							
Vision Service Plan	10162018	Vision Ins./30 049730 0001	10/16/2018	156.11	156.11	10/24/2018	
Total 1022540:				156.11	156.11		
1022700							
LegalShield	0104832/10202	employee benefit	10/20/2018	15.95	15.95	10/25/2018	
Total 1022700:				15.95	15.95		
1042530							
Wells Fargo Remittance Center	50003029954	Powerade For Church Fire	10/18/2018	14.40	.00		
Wells Fargo Remittance Center	87006	Pizzas For Church Fire	10/18/2018	43.52	.00		
Total 1042530:				57.92	.00		
1043290							
Wist Office Products	1811509	Janitorial & Office Supplies	10/25/2018	32.23	.00		
Wist Office Products	1811509A	Janitorial & Office Supplies	10/25/2018	146.87	.00		
Wist Office Products	1811510	Janitorial & Office Supplies	10/25/2018	12.94	.00		
Wist Office Products	1812081	Janitorial & Office Supplies	10/26/2018	32.23	.00		
Total 1043290:				159.71	.00		
1043380							
AZ Department of Corrections	D08106201809	Inmate Transportation Cost	11/01/2018	19.54	.00		
AZ Department of Corrections	D08107201810	Inmate Labor	10/29/2018	11.86	.00		
AZ Department of Corrections	GFP-028	Inmate Transportation Cost	10/25/2018	81.78	81.78	10/24/2018	
Haymore & Forsberg CPA	2607	Accounting Services	11/01/2018	408.25	.00		
Total 1043380:				519.43	81.78		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1043440							
Pitney Bowes Inc	1009827880	Ink For Postage Machine	10/28/2018	274.35	.00		
Total 1043440:				274.35	.00		
1043475							
Fleet Services	58293840	fuel expense	10/15/2018	38.49	38.49	10/24/2018	
Total 1043475:				38.49	38.49		
1043480							
Clark Information Systems	115497	Internet Service	10/30/2018	89.95	.00		
Caselle, Inc	91046	Contract Support	11/01/2018	712.00	.00		
Total 1043480:				801.95	.00		
1043500							
Ace Hardware	180871/1	Light Fixture	11/02/2018	51.80	.00		
Truly Nolen Exterminating, Inc	250128987	Pest Control	10/24/2018	44.00	.00		
Total 1043500:				95.80	.00		
1048840							
Hewlett-Packard Financial Service	800581078	Computer	10/20/2018	681.43	.00		
Total 1048840:				681.43	.00		
1051360							
AZ Department of Corrections	D08106201809	Inmate Transportation Cost	11/01/2018	19.54	.00		
AZ Department of Corrections	D08107201810	Inmate Labor	10/29/2018	11.88	.00		
AZ Department of Corrections	GFP-028	Inmate Transportation Cost	10/25/2018	81.78	81.78	10/24/2018	
Haymore & Forsberg CPA	2807	Accounting Services	11/01/2018	406.25	.00		
Total 1051360:				519.43	81.78		
1051365							
Shred-It USA	8125777505	monthly shred service	10/15/2018	93.59	93.59	10/24/2018	
Total 1051365:				93.59	93.59		
1051470							
Gardner's Garage	03198	Vehicle Maint	10/28/2018	98.98	.00		
Gardner's Garage	03210	Vehicle Maint	11/02/2018	64.19	.00		
Total 1051470:				164.17	.00		
1051475							
Fleet Services	58293840	fuel expense	10/15/2018	1,204.19	1,204.19	10/24/2018	
Total 1051475:				1,204.19	1,204.19		
1051505							
Macs Towing, LLC	5931	Vehicle Tow Fee	10/25/2018	80.00	.00		
Macs Towing, LLC	8153	Vehicle Tow Fee	11/04/2018	80.00	.00		
Macs Towing, LLC	8278	Vehicle Tow Fee	10/19/2018	85.00	85.00	10/24/2018	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoiced Amount	Amount Paid	Date Paid	Voided
Total 1051505:				245.00	85.00		
1051705							
Copygraphix	23518688	Copy Machine Lease/Police Dept	10/11/2018	224.73	224.73	10/24/2018	
Total 1051705:				224.73	224.73		
1052102							
Quest Diagnostics	9178737181	New Hire Drug Testing/Client #15	10/26/2018	30.00	.00		
Total 1052102:				30.00	.00		
1052360							
AZ Department of Corrections	D08108201809	Inmate Transportation Cost	11/01/2018	78.16	.00		
AZ Department of Corrections	D08107201810	Inmate Labor	10/29/2018	47.44	.00		
AZ Department of Corrections	GFP-028	Inmate Transportation Cost	10/26/2018	327.14	327.14	10/24/2018	
Haymore & Forsberg CPA	2807	Accounting Services	11/01/2018	408.25	.00		
Total 1052360:				858.99	327.14		
1052462							
Truly Nolen Exterminating, Inc	250128902	Pest Control	10/24/2018	48.00	.00		
Total 1052462:				48.00	.00		
1052480							
TransWorld Network	14487423-054	Internet Services	10/25/2018	64.81	64.81	10/25/2018	
Total 1052480:				64.81	64.81		
1053340							
Southwest Gas Corporation	10302018	Utility Service-Gas	10/30/2018	429.72	.00		
Total 1053340:				429.72	.00		
1054360							
SW Building Inspection Service	9417	Contract Services	10/31/2018	4,050.00	.00		
Total 1054360:				4,050.00	.00		
1054760							
Sierra Vista Herald	489340/160991	Publication P&Z Zoning Changes	10/12/2018	144.89	144.89	10/24/2018	
Total 1054760:				144.89	144.89		
1057360							
Haymore & Forsberg CPA	2807	Accounting Services	11/01/2018	408.25	.00		
Total 1057360:				408.25	.00		
1060480							
Phoenix Welding Supply Co.	SV100512	Cutting Disk, Metal, Pipe	10/24/2018	79.83	79.83	10/25/2018	
Total 1060480:				79.83	79.83		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1062290							
DEMCO	6460358	Bar Code Labels	09/28/2018	73.24	73.24	10/24/2018	
Total 1062290:				73.24	73.24		
1062340							
Southwest Gas Corporation	10302018	Utility Service-Gas	10/30/2018	63.41	.00		
Total 1062340:				63.41	.00		
1062360							
Haymore & Forsberg CPA	2907	Accounting Services	11/01/2018	406.25	.00		
Total 1062360:				406.25	.00		
1062366							
AZ Department of Corrections	D08106201809	Inmate Transportation Cost	11/01/2018	39.08	.00		
AZ Department of Corrections	D08107201810	Inmate Labor	10/29/2018	23.72	.00		
AZ Department of Corrections	GFP-028	Inmate Transportation Cost	10/25/2018	163.57	163.57	10/24/2018	
Total 1062366:				226.37	163.57		
1062460							
PPG Architectural Finishes	972802079497	Paints and Supplies	10/26/2018	1,235.82	.00		
PPG Architectural Finishes	972802079500	Paints and Supplies	10/26/2018	1,066.84	.00		
PPG Architectural Finishes	972802079657	Paints and Supplies	11/02/2018	1,244.85	.00		
Lynette Barrett	10062018	Refund For Community Center	10/30/2018	75.00	.00		
Total 1062460:				1,488.43	.00		
1062481							
Clark Information Systems	115498	Internet Service	10/30/2018	94.95	.00		
Total 1062481:				94.95	.00		
1062703							
SWANK Movie Licensing USA	2562950	Public Performance Site License-	09/02/2018	303.43	303.43	10/24/2018	
Total 1062703:				303.43	303.43		
1062705							
Copygraphix	23587552	Copy Machine Lease/Library	10/23/2018	435.82	.00		
Total 1062705:				435.82	.00		
1065470							
City of Sierra Vista	2507	City Bus #9	10/24/2018	98.90	.00		
Total 1065470:				98.90	.00		
1065475							
Fleet Services	58293840	fuel expense	10/15/2018	463.17	463.17	10/24/2018	
Total 1065475:				463.17	463.17		
1068340							
Southwest Gas Corporation	10302018	Utility Service-Gas	10/30/2018	48.06	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1068340:				46.06	.00		
1068482							
Truly Nolen Exterminating, Inc	250126886	Pest Control	10/24/2018	44.00	.00		
Total 1068482:				44.00	.00		
2040200							
Az State Treasurer	5135/10312018	monthly conversions	11/02/2018	5,726.50	.00		
Cochise County Superior Court	10312018	court revenue/\$1 Assessment	10/31/2018	39.01	.00		
General Fund(Trust)	10312018	monthly court conversions	10/31/2018	10,083.53	.00		
Total 2040200:				15,843.04	.00		
2340490							
BNR Paving Company	3441	Repair 112 Howard Street	10/24/2018	994.00	994.00	10/24/2018	
Total 2340490:				994.00	994.00		
5113110							
Meza Sally	3005102/10192	Water Account Credit	10/19/2018	7.14	7.14	10/24/2018	
Total 5113110:				7.14	7.14		
5121350							
Jerry or Judy Norris	2105084/10312	Water Deposit Refund	10/31/2018	3.09	.00		
Steven M Smith	5000020/10312	Water Deposit Refund	10/31/2018	15.09	.00		
Shirley King	3000104/11052	Water Deposit Refund	11/05/2018	8.61	.00		
Total 5121350:				26.79	.00		
5122200							
AZ Dept of Revenue	EFT10312018	Sales Tax	10/31/2018	1,046.59	1,046.59	10/30/2018	
Total 5122200:				1,046.59	1,046.59		
5140110							
Cintas Corporation No. 445	4011349039	Uniform and Rentals/Public Works	10/24/2018	80.02	80.02	10/24/2018	
Cintas Corporation No. 445	4011706129	Uniform and Rentals/Public Works	10/31/2018	95.23	.00		
Total 5140110:				175.25	80.02		
5140360							
AZ Department of Corrections	D08106201809	Inmate Transportation Cost	11/01/2018	117.21	.00		
AZ Department of Corrections	D08107201810	Inmate Labor	10/29/2018	94.84	.00		
AZ Department of Corrections	GFP-028	Inmate Transportation Cost	10/25/2018	327.14	327.14	10/24/2018	
Total 5140360:				539.19	327.14		
5140460							
Ace Hardware	160382/1	Cutter, Battery, Tape, Paint, Etc.	10/18/2018	211.63	211.63	10/24/2018	
Hach Company	11197086	Chlorine Test	10/26/2018	112.19	.00		
Wlat Office Products	1809237/18092	Cleaning Supplies	10/18/2018	155.47	.00		
Total 5140460:				479.29	211.63		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
5140470							
D&M Tire & Wheel	33508	Repair Tire PW1	10/26/2018	18.00	.00		
Total 5140470:				18.00	.00		
5140475							
Fleet Services	58293840	fuel expense	10/15/2018	880.88	880.88	10/24/2018	
Senergy Petroleum LLC	485748	Diesel #2	10/18/2018	232.13	232.13	10/24/2018	
Senergy Petroleum LLC	488128	Diesel #2	10/26/2018	409.83	.00		
Senergy Petroleum LLC	489100	Diesel #2	10/31/2018	101.91	.00		
Total 5140475:				1,404.55	892.81		
5140510							
State of Arizona - ADEQ	0000267947X	MAP - Monitoring Assistance Prog	11/01/2018	2,087.55	.00		
Turner Laboratories, Inc	18J0374	Ground Water Test	10/18/2018	120.00	120.00	10/24/2018	
Total 5140510:				2,207.55	120.00		
5221350							
Vanessa Elwick	1002098/10232	Sewer Deposit Refund	10/23/2018	10.05	10.05	10/24/2018	
Shirley King	3000104/11052	Sewer Deposit Refund	11/05/2018	11.82	.00		
Total 5221350:				21.87	10.05		
5240360							
AZ Department of Corrections	D08105201809	Inmate Transportation Cost	11/01/2018	117.21	.00		
AZ Department of Corrections	D08107201810	Inmate Labor	10/26/2018	71.14	.00		
AZ Department of Corrections	GFP-028	Inmate Transportation Cost	10/25/2018	327.14	327.14	10/24/2018	
Valenzuela, Jr. Carlos S.	195834	Contract Labor	11/05/2018	400.00	.00		
Haymore & Forsberg CPA	2807	Accounting Services	11/01/2018	408.25	.00		
Apache Real Estate Investments	11-2018	Contract Service-Water Site Inspe	11/01/2018	500.00	.00		
Total 5240360:				1,821.74	327.14		
5240475							
Senergy Petroleum LLC	485748	Diesel #2	10/18/2018	232.12	232.12	10/24/2018	
Senergy Petroleum LLC	488128	Diesel #2	10/26/2018	409.84	.00		
Senergy Petroleum LLC	489100	Diesel #2	10/31/2018	101.91	.00		
Total 5240475:				743.87	232.12		
5240630							
Turner Laboratories, Inc	18J0375	Monthly WasteWater Test	10/18/2018	97.50	97.50	10/24/2018	
Total 5240630:				97.50	97.50		
5440360							
Haymore & Forsberg CPA	2807	Accounting Services	11/01/2018	408.25	.00		
Total 5440360:				408.25	.00		
5440470							
City of Sierra Vista	2510	Rebuild Dump Cylinder	10/25/2018	10,947.26	.00		
Total 5440470:				10,947.26	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
5440475							
Fleet Services	56293840	fuel expense	10/15/2018	375.11	375.11	10/24/2018	
Senergy Petroleum LLC	488128	Diesel #2	10/26/2018	409.84	.00		
Senergy Petroleum LLC	489100	Diesel #2	10/31/2018	101.91	.00		
Total 5440475:				886.86	375.11		
5540110							
Cintas Corporation No. 445	4011349039	Uniform and Rentals/Landfill	10/24/2018	139.95	139.95	10/24/2018	
Cintas Corporation No. 445	4011706129	Uniform and Rentals/Landfill	10/31/2018	113.87	.00		
Total 5540110:				253.82	139.95		
5540360							
AZ Department of Corrections	D08106201809	Inmate Transportation Cost	11/01/2018	166.31	.00		
AZ Department of Corrections	D08107201810	Inmate Labor	10/29/2018	71.14	.00		
AZ Department of Corrections	GFP-028	Inmate Transportation Cost	10/28/2018	327.14	327.14	10/24/2018	
Haymore & Forsberg CPA	2807	Accounting Services	11/01/2018	406.25	.00		
McCoy's Septic Pumping Service	3915	Clean Landfill Septic Tank	10/29/2018	190.00	.00		
Total 5540360:				1,150.84	327.14		
5540480							
Elite Sales and Service	13192	Repair 623 Solenoid	09/27/2018	1,473.44	1,473.44	10/24/2018	
Elite Sales and Service	13193	Repair AC To 636H	09/27/2018	339.63	339.63	10/24/2018	
Elite Sales and Service	13194	Repairs To 623 Scraper	09/27/2018	232.60	232.60	10/24/2018	
Elite Sales and Service	13195	Repair For Small Packer	09/27/2018	392.59	392.59	10/24/2018	
Merle's Automotive Supply	16254875	Repair Tire	10/16/2018	28.29	.00		
Sparkletta	117434481011	Water	10/11/2018	124.25	124.25	10/24/2018	
Wist Office Products	1809237/18092	Cleaning Supplies	10/18/2018	165.47	.00		
J & D Roll Off & Hauling	1938	1 Inch Minus Grave	10/18/2018	1,650.00	1,650.00	10/24/2018	
Meredith Soltz	102455	Refund Dump Truck Rental	10/29/2018	60.00	.00		
Total 5540480:				4,456.17	4,212.41		
5540475							
Fleet Services	56293840	fuel expense	10/15/2018	189.64	189.64	10/24/2018	
Senergy Petroleum LLC	486748	Red Dyed Diesel #2	10/18/2018	1,807.05	1,807.05	10/24/2018	
Senergy Petroleum LLC	488128	Red Dyed Diesel #2	10/26/2018	1,497.15	.00		
Senergy Petroleum LLC	489100	Red Dyed Diesel #2	10/31/2018	1,192.22	.00		
Total 5540475:				4,686.06	1,996.69		
5540480							
TransWorld Network	14465255-052	Internet Services	10/22/2018	48.81	48.81	10/24/2018	
Total 5540480:				48.81	48.81		
5540610							
Merle's Automotive Supply	16257113	Battery, Core, Filters	10/31/2018	266.16	.00		
Merle's Automotive Supply	16257168	Filter	10/31/2018	2.71	.00		
Merle's Automotive Supply	16257386	Ignition Switch For Fork Lift	11/01/2018	23.11	.00		
Total 5540610:				291.98	.00		
5540705							
Wells Fargo Equipment Finance	5006363065	836H Caterpillar Landfill Compact	10/16/2018	9,431.50	9,431.50	10/24/2018	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 5540705:				9,431.50	9,431.50		
Grand Totals:				90,631.48	38,891.02		

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Harland Sexton
204 2nd. Street
Huachuca City, Az 85616

1 of 1

To

att. of: Dr. Jim Johnson, Official/Zoning Administrator
and Mr. Matthew Williams, Town Manager

Town of Huachuca City
500 Gonzalez Blvd.
Huachuca City, Az 85616

I respectfully must resign my position on the Planning and Zoning Commission as I have bid via the previous primary to advance forward into the general election and doing so, I am running unopposed in the general election, November 6, 2018.

Thank you all, and especially Dr. Johnson for your patience and Mr. Williams as well.

Signature



Date

11-8-2018



Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

ORDINANCE NO. 2018-26

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING THE TOWN CODE CHAPTER 2.85 "TOWN FACILITY USE POLICY," SECTION 2.85.060 "RULES AND REGULATIONS," TO: REMOVE THE PROHIBITION OF INTOXICATING LIQUOR AND ALLOWING BEER AND WINE CONSUMPTION, PROVIDED THE BEER AND WINE ARE NOT IN GLASS BOTTLES AND PROVIDING THAT NO TOWN FUNDING IS USED FOR THE EVENT; TO REMOVE THE PROHIBITION ON SMOKING, UNDER CERTAIN CONDITIONS; TO PROHIBIT CAMPING AND FIRES IN THE PARK; TO PROHIBIT FOOD, BEVERAGE AND MERCHANDISE SALES, WITHOUT A SPECIAL PERMIT; AND TO PROVIDE PENALTIES FOR VIOLATIONS.

WHEREAS, the Town Council of the Town of Huachuca City has adopted by Resolution No. 84-002 a code known as the Town Code of the Town of Huachuca City, Arizona [the "Code"], and has amended and republished the Code from time to time, as authorized by A.R.S. section 9-240 (B) (28); and

WHEREAS, pursuant to the Code, Chapter 2.85, the Town establishes rules and regulations for use of its facilities; and

WHEREAS, the Town Council wishes to amend the Code to make changes to the Town's rules and regulations for use of Town parks and facilities; and

WHEREAS, as required by the Code, section 2.25.040, this Ordinance was first read at a public meeting of the Town Council on October 25, 2018, and at a subsequent meeting on November 8, 2018.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Huachuca City, Arizona, as follows:

SECTION 1. The Code, Chapter 2.85 "TOWN FACILITY USE POLICY," Section 2.85.060 "Rules and Regulations," is amended as follows, with deletions in ~~striketrough~~ and additions in underlined text:

2.85.060 Rules and regulations.

A. The rules and regulations of this section shall apply to The the Community Center, Senior Center, restrooms, and kitchen shall be available for use under this policy.

B. The town parks and athletic fields shall be available for use under this policy.

C. Users of the facilities will dispose of all refuse properly and adequately clean up after usage. Failure to provide proper clean up/maintenance will result in forfeiture of deposit and/or future use of the facilities. This will be determined by the town clerk manager.

No person shall dig or remove any soil, rock, stones, trees, shrubs or plants, down-timber or other wood or materials, or make any excavation by tool, equipment, blasting or other means.

~~D. The use of intoxicating liquor is prohibited in the facilities and all other town-owned property. Children, eight (8) years old and younger, must be supervised by an adult while playing on park playground equipment.~~

~~E. Pursuant to law, smoking is strictly prohibited. No overnight camping is allowed in the parks. No overnight parking of recreational vehicles is allowed in the parks without a Town permit. The Town will only permit twenty (20) vehicles per park facility permit for overnight use.~~

~~F. The town of Huachuca City assumes no liability for loss, damage, injury or illness incurred by the users of the facilities. Fire restrictions issued by the Town or other authorities to help prevent wildfires may prohibit all fires, including the use of park grills, from time to time. No open fires are permitted, unless specifically authorized by permits issued by the town and the fire department. Only charcoal may be used in fixed grills provided in town parks, and charcoal fires shall be attended at all times.~~

~~G. At the time of scheduling, all users must provide the town of Huachuca City with a certificate of insurance and other documentation as may be required. The certificate of insurance should list adequate limits of liability. Food, beverage and merchandise sales, smoking and the use of intoxicating liquor are prohibited in the parks and all other town-owned facilities and property, except as provided below:~~

~~1. Beer and wine, in plastic containers only, may be consumed when a special event permit for beer and wine sales to the public has been approved by the Town.~~

~~2. Consumption of beer and wine pursuant to a special event permit issued for town parks is only permissible when there are no children's sports leagues events taking place at the same time as the special event.~~

~~3. Individuals applying for a special event permit, or selling or consuming alcoholic beverages must abide by all terms and conditions of the special event permit, as well as all state and town laws, rules and regulations. Any event including the sale of alcohol must be a non-town sponsored event, and no town funds may be utilized for an event involving the sale of alcohol.~~

4. The special event permit holder shall check every person's identification and provide wristbands for purchase and consumption of alcohol. No alcohol shall be sold or provided to anyone who is under age or showing signs of inebriation.

5. Smoking is prohibited within 20 feet of any athletic field, athletic facility, children's play area or entrance to the Community Center, Senior Center, or Town Hall. For purposes of this subsection, "smoking" means to inhale, exhale, burn, carry or possess any lighted tobacco or smoke tobacco-type products including cigarettes, medicinal or recreational marijuana, cigars, pipes, e-cigarettes, vapor and other synthetic-type products or smokeless types of devices, water pipes, hookah, shisha, chewing tobacco, snuff and other products containing tobacco.

6. Glass beverage bottles and containers are not allowed in the parks or other town facilities.

7. The sale of food, beverages or other merchandise is prohibited, unless specifically authorized by permit issued by the Town.

H. The town of Huachuca City assumes no liability for loss, damage, injury or illness incurred by the users of the facilities. User Users shall secure and maintain, throughout the period of use contemplated under this agreement, general liability insurance with policy limits of not less than \$1,000,000 per occurrence. The town of Huachuca City, its elected and appointed officials, officers, agents and employees shall be named as additional insured by endorsement. Such policy or policies of insurance shall further provide that said policies of user shall be primary over any insurance held by the town that may be applicable. The types and limits of insurance may be changed from time to time as determined by the town of Huachuca City. Within 72 hours of scheduling, excluding weekends and observed holidays, all users must provide the town of Huachuca City with a certificate of insurance and other documentation as may be required by the town. Failure to provide the required documentation may result in cancellation and forfeiture of any deposits paid.

User agrees to hold the town of Huachuca City harmless and free from any liability of any nature arising out of the use of town recreational facilities, to include reimbursement of any legal costs and fees incurred in defense of such claims.

I. [Unchanged]

J. [Unchanged]

K. [Unchanged]

L. [Unchanged]

M. Civil Violations. When a violation of this chapter is undesignated or designated a first offense by the enforcement officer or the Town Attorney, a person found to have been in violation of this chapter shall be deemed to have committed a civil offense and shall be subject to a civil penalty of not less than fifty dollars (\$50.00) nor more than five hundred dollars (\$500.00), plus restitution for personal injuries, property damage or any other economic loss suffered by any person(s) including the Town.

N. Criminal Violations. When a person convicted of a violation of this chapter is a person who has been previously found responsible or convicted of a violation of a provision of this chapter within a period of twelve (12) months, the person shall be deemed to have committed a Class 2 misdemeanor, pursuant to Arizona Revised Statutes, Title 13, Chapters 6, 7 and 8, as amended, and shall be subject to a fine of not less than seventy-five dollars (\$75.00) nor more than seven hundred fifty dollars (\$750.00) for each violation or count, plus surcharges, fees and restitution for personal injuries, property damage or any other economic loss suffered by any person(s) including the Town.

SECTION 2. All ordinances, parts of ordinances, resolutions, parts of resolutions, policies, and parts of policies in conflict with the provisions of this Ordinance, or any part hereof, are hereby repealed.

SECTION 3. If any section, subsection or portion of this Ordinance is for any reason held to be invalid or unenforceable by the decision of a court of competent jurisdiction, such decision shall not affect the validity or enforceability of the remaining portions hereof.

SECTION 4. The Town Clerk is hereby directed, pursuant to the Code, sections 2.25.080 and 2.25.090, to post this Ordinance in three or more public places within the Town, and to publish this Ordinance as required by A.R.S. 9-812 and 39-204.

PASSED AND ADOPTED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, THIS 8th DAY OF NOVEMBER, 2018.

Kenneth Taylor, Mayor

ATTEST:

Jennifer Fuller, Town Clerk

Approved as to Form:

Thomas Benavidez, Town Attorney



Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

ORDINANCE NO. 2018-27

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING TOWN CODE CHAPTER 9.05 "GENERAL OFFENSES" SECTION 9.05.150 "PLASTIC BAGS" TO REMOVE THE TOWN'S REGULATION OF PLASTIC BAGS FROM THE TOWN CODE.

WHEREAS, the Town Council of the Town of Huachuca City has adopted by Resolution No. 84-002 a code known as the Town Code of the Town of Huachuca City, Arizona [the "Code"], and has amended and republished the Code from time to time, as authorized by A.R.S. 9-240 (B) (28); and

WHEREAS, the Code, Chapter 9.05 "GENERAL OFFENSES" Section 9.05.150 "Plastic bags," provides regulations for use of plastic bags within the Town; and

WHEREAS, the state has preempted local regulation of plastic bags through A.R.S. 9-500.38; and

WHEREAS, the Town Council has determined that it would be in the best interests of the Town and its residents to amend the Code to remove the Town's regulation of plastic bags; and

WHEREAS, as required by the Code, section 2-5-4, this Ordinance was first read at a public meeting of the Town Council on October 25, 2018, and at a subsequent meeting on November 8, 2018.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Huachuca City, as follows:

SECTION 1. The Code, Chapter 9.05 "GENERAL OFFENSES" Section 9.05.150 "Plastic bags," is amended by deleting all of the current section title and text, and replacing it as follows.

Chapter 9.05 GENERAL OFFENSES

9.05.150 *Reserved.*

SECTION 2. All ordinances, parts of ordinances, resolutions, parts of resolutions, policies, and parts of policies in conflict with the provisions of this Ordinance, or any part hereof, are hereby repealed in their entirety.

SECTION 3. If any section, subsection or portion of this Ordinance is for any reason held to be invalid or unenforceable by the decision of a court of competent jurisdiction, such decision shall not affect the validity or enforceability of the remaining portions hereof.

SECTION 4. The Town Clerk is hereby directed, pursuant to the Code section 2.25.080, to publish this Ordinance as required by A.R.S. 9-812 and 39-204.

PASSED AND ADOPTED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, THIS 8TH DAY OF NOVEMBER, 2018.

Ken Taylor, Mayor

ATTEST:

Jennifer Fuller, Town Clerk

Approved as to Form:

Thomas Benavidez, Town Attorney

Jennifer Fuller

From: Baillie, Amanda <ABaillie@cochise.az.gov>
Sent: Monday, October 29, 2018 11:34 AM
To: Baillie, Amanda
Subject: County-based librarian wins state award
Attachments: susanne harvey AzLA award 1 102618.jpg

**Cochise County Library District
Director – Amadee Ricketts**



NEWS RELEASE

**For Immediate Release
October 29, 2018**

Amanda Baillie: County PIO

**abaillie@cochise.az.gov
520-432-9214**

Cochise county-based librarian recognized as a state leader

Suzanne Harvey, Director of the Huachuca City Public Library, has been awarded the Arizona Library Association's Emerging Leader Award for 2018.

The award recognizes exceptionally promising library leaders with no more than five years of full-time library experience. Harvey accepted the award at the Arizona Library Association conference in Mesa on October 26.

Before stepping into her current position as Library Director in 2017, Harvey spent three years as the Children's Librarian at Huachuca City Public Library, which is a member of the Cochise County Library District. Her past experience includes substitute teaching at Huachuca City Elementary School, and a 22-year career in the U.S. Army that included tours in Italy and Korea.

Harvey said she was honored and humbled by the recognition.

"I am very proud of our library, and know that our wonderful staff, community partners, and town have come together to make the library what it is," she said.

Under Harvey's leadership, the Huachuca City Public Library has introduced a wide variety of new programs for the public. These include weekly STEAM (science, technology, engineering, arts, and mathematics) programs for children, a grant-funded coding club, a series of speakers for adults, and a grant-funded Digital Literacy Center. Harvey has also taken an active role in countywide library leadership.

In a letter of support for Harvey's nomination, Huachuca City Elementary School Principal Kevin Beaman described her as a "go getter who is always looking for new and innovative ways to improve the community." Huachuca City Councilmember Johann Wallace highlighted her "dedication to the job, and the people, and the community she serves."

"Suzanne is the ideal candidate for this award," said Cochise County Library Director Amadee Ricketts. "Since becoming the director of Huachuca City Public Library, she has empowered her staff to create outstanding programs and reach out to the community. She has built strong partnerships and made excellent use of grant opportunities. All of those things make Huachuca City a shining example for other small libraries."

The Huachuca City Public Library is a city department of Huachuca City. For more information about library programs and services, visit <https://www.huachucacityaz.gov/library> or call 520-456-1063. To access the library catalog, visit https://cochiselibrary.org/client/en_US/huachuca.

###

Cochise County Library District operates branch libraries in the rural communities of Bowle, Elfrida, Portal, Sunizona, and Sunsites. The Library District also provides support services for the independent city libraries in Benson, Bisbee, Douglas, Huachuca City, Sierra Vista, Tombstone, and Willcox. Visit <https://www.cochise.az.gov/library/home> for more information.

Cochise County provides regional leadership and effective, high-quality services with personal and professional integrity. Located in the southeast corner of Arizona, Cochise County has natural beauty, world famous history, and a fascinating culture. Covering 6,219 square miles, and with a population of approximately 128,000 people, the County provides vital services to the unincorporated areas of the region. It is home to a diverse range of incorporated cities, including Sierra Vista, Bisbee, Benson, Douglas, Tombstone, Willcox, and Huachuca City. Visit www.cochise.az.gov for more information.

Think you know Cochise County? Think Again! <https://studio.youtube.com/#/video/Ta5yKGZnbZQ>

Public Programs...Personal Service

Follow us on social media

Facebook www.facebook.com/cochisecountyaz

Twitter www.twitter.com/cochisecounty

Instagram <https://www.instagram.com/cochisecounty/>

Board of Supervisors: 1415 Melody Lane, Building G, Bisbee, AZ, 85603

Amanda Baillie

Public Information Officer

Cochise County Board of Supervisors

1415 Melody Lane, Building G

Bisbee, AZ 85603

520-432-9214 phone

520-559-3409 cell

Public Programs...Personal Service

Sign up to receive our newsletter, [Cochise Today](#)

Think You Know Cochise County? Think Again! [Watch Video](#)

www.cochise.az.gov

<https://www.facebook.com/CochiseCountyAZ/>

Twitter: [@CochiseCounty](#)

Instagram: <https://www.instagram.com/cochisecounty/>

RESOLUTION NO. 2018-34

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, RESCINDING ITS AUTHORIZATION FOR ASSUMPTION OF LIABILITIES AND ACQUISITION OF CERTAIN EQUIPMENT IN THE COX CABLE SYSTEM.

WHEREAS, by Resolution No. 10-03, dated May 13, 2010, the Town of Huachuca City granted a cable television license effective that date ("License Agreement") for CoxCom, Inc., a Delaware corporation (predecessor to Cox Communications Arizona, LLC ("Cox Communications")) to provide cable television service in the Town; and

WHEREAS, on May 25, 2017, pursuant to Town Resolution No. 2017-04, the Town approved a Service Termination and Transfer Agreement with Cox Communications, which terminated the License Agreement; and

WHEREAS, the Service Termination and Transfer Agreement gave the Town the option of assuming certain liabilities and acquiring certain distribution equipment of Cox Communications; and

WHEREAS, on December 28, 2017, the Town Council elected to exercise its option to assume the liabilities and acquire the distribution equipment, and on January 10, 2018, the Town executed an Assignment and Assumption Agreement to memorialize the Council's decision; and

WHEREAS, the Town Council has determined that it would be in the best interests of the Town and its residents to rescind its decision to assume the liabilities and acquire the distribution equipment; and

WHEREAS, Cox Communications is willing to remove the distribution equipment as contemplated under section 1.3 of the Service Termination and Transfer Agreement.

NOW THEREFORE BE IT RESOLVED by the Mayor and Town Council of the Town of Huachuca City, Arizona, as follows:

Section 1. The Town hereby rescinds its authorization to assume the liabilities and acquire the distribution equipment, pursuant to sections 1.1, 1.2 and 1.5 of the Service Termination and Transfer Agreement.

Section 2. The Town hereby rescinds its approval of the Assignment and Assumption Agreement and its execution and delivery of said Agreement.

Section 3. Cox Communications is authorized to rescind the Bill of Sale to the Town for the distribution equipment and to remove the distribution equipment, at its convenience, pursuant to section 1.3 of the Service Termination and Transfer Agreement.

Section 4. All other provisions of the Service Termination and Transfer Agreement, not rescinded by this Resolution, shall remain in full force and effect.

Section 5. The Mayor and the Town Manager are hereby authorized and directed to execute and deliver any related documents necessary to effectuate the actions contemplated by this Resolution for and on behalf of the Town of Huachuca City.

PASSED AND ADOPTED by the Mayor and Town Council of the Town of Huachuca City, Arizona, this 8th day of November, 2018.

Johann Wallace, Mayor

APPROVED AS TO FORM

ATTEST:

Jennifer Fuller,
Town Clerk

Thomas Benavidez,
Town Attorney

HUACHUCA CITY SENIOR CENTER OPERATING AND LICENSE AGREEMENT

This Operating and Lease Agreement (the "Agreement") dated this 8th day of November, 2018, is between the Town of Huachuca City, herein referred to as "Local Government" and HCSC MANAGEMENT, an Arizona nonprofit corporation, herein referred to as "Service Provider," (together referred to as the "Parties").

RECITALS

WHEREAS, Local Government has a senior center facility, located at 504 N. GONZALES BLVD., in Huachuca City ["Senior Center"]; and

WHEREAS, Service Provider has been providing services to the Local Government's senior residents for many years, at the Senior Center; and

WHEREAS, Local Government wishes to formalize its relationship with Service Provider and recover some of Local Government's costs of operating and maintaining the Senior Center.

NOW, THEREFORE, in consideration of the forgoing Recitals, the Parties agree as follows:

TERMS

1. Governing Law

. This Agreement is subject to the laws of the State of Arizona, and all applicable federal and local laws and ordinances.

2. Scope of Work—Premises

The Service Provider shall use the Senior Center to provide the Local Government with the services described in Section 4, below, and shall also be responsible for the following expenses:

Check which Party is responsible for the following:

- Local Government Service Provider - Air Conditioning
- Local Government Service Provider - Cable
- Local Government Service Provider - Electricity
- Local Government Service Provider - Gas
- Local Government Service Provider - Heat
- Local Government Service Provider - Internet
- Local Government Service Provider - Sewer
- Local Government Service Provider - Water
- Local Government Service Provider - Insurance (Rental)
- Local Government Service Provider – Maintenance and Repairs

The Service Provider shall be responsible for a repair event whose cost is less than \$5,000. A repair event exceeding \$5,000, and which is not attributable to the negligent or intentional acts of Service Provider or its volunteers, invitees or guests, shall be the responsibility of the Local Government.

3. Compensation

In lieu of compensation to the Service Provider for its provision of the services described in Section 4, below, the Local Government will provide use of the Senior Center without license charge or rental payment.

In the event that Service Provider fails to provide the services, then Service Provider shall pay a license fee to Local Government. The license fee shall be based upon fair market value of \$2,494 per month, which is \$29,930 per year. The fee shall be provided as an in-kind contribution and shall be due by August 30th of each year during the term of this Agreement. See Attachment C for market comparison of rents.

4. Scope of Work—Use of Property

The Service Provider shall use the Senior Center for the sole purpose of providing services to the Local Government's senior residents, which services are identified in Attachment "A" incorporated herein by reference ["Senior Citizens Services"]. At all relevant times, the Local Government shall retain ownership of the Senior Center and the Service Provider may only use it for the Senior Citizens Services.

If the Service Provider proposes to use one of Local Government's vehicle's or other equipment items in providing the Senior Citizens Services, fill in the Identification numbers or other government inventory numbers here, _____.

Check which Party is responsible for the following expenses associated with the above vehicles or equipment:

- Local Government Service Provider – Maintenance and Repairs
- Local Government Service Provider - Insurance
- Local Government Service Provider - Fuel
- Local Government Service Provider – Other

The Service Provider shall report quarterly on April 15, July 15, October 15 and January 15, the services provided in the immediately preceding quarter on a form as attached on Exhibit B ("Reporting Form for Services Provided"), incorporated herein by reference.

5. Term of Agreement

a. This Agreement will begin on the 1st day of July 2019 and continue until June 30, 2022. This Agreement may be extended by mutual written agreement of the Parties. Performance of this

Agreement (including any extension) is contingent upon sufficient authority and appropriation granted by the Huachuca City Council.

6. Maintenance and Right of Entry

During the term of the Agreement, the Local Government shall retain the following rights:

- To enter and inspect the Premises; and
- To exercise its discretion for the use of the Premises for all other activities.

d. All building maintenance will be up to current Town building codes. The Local Government building inspector shall approve all facility repairs before they are made. The Service Provider agrees to maintain the inside of the building in good condition and state of repair, and surrender it the same. The Local Government agrees to maintain the outside of the building in good condition and state of repair at its cost. The Local Government will determine what reasonably justifies what meets good condition and state of repair standards. The Service Provider and the Local Government acknowledge that the restroom facilities of the building are not up to ADA standards as of contract signing. Furthermore the Service Provider agrees to accept the building as is at date of signing.

e.- Service Provider shall not assign, re-lease, sublet, encumber, mortgage, lease or transfer the whole or any part of the premises without first obtaining the prior written consent of the Local Government. Any act or deed purporting to assign, re-lease, sublet, encumber, mortgage, lease or transfer all or part of the premises without prior written consent of the Local Government will be null and void. The Local Government reserves the right to withhold said consent for any reason.

f. The Local Government owns the Senior Center facility, including the walk-in cooler, kitchen sink, stove, fire extinguisher & stainless steel table. Other furnishings & decorations not attached to the building belong to the Service Provider and may be removed upon termination of this Agreement. Removal of non-attached items may in no way do damage to the Senior Center.

6. Termination

In the event either Party seeks termination of this Agreement at the end of any annual renewal period, such terminating Party must provide a 30-day written notice to the other Party.

In addition, for use of Property, upon termination of this Agreement, the possession of the Property shall revert back to the Local Government, which shall either use the Property or dispose of it pursuant to the requirements set forth in the Huachuca City Town Code. Under no circumstances may the Service Provider or its designee continue to use the Property after the termination of this Agreement or benefit from its sale or disposition in any way.

7. Independent Contractor

The Service Provider is acting as an independent contractor in providing the Senior Citizen Services under this Agreement, not as an employee. The Parties agree that this Agreement does not create a joint venture or a partnership between them.

8. Modification of Agreement

Any modifications or amendments to this Agreement will be binding if evidenced in writing signed by each Party.

9. Notice

All notices or demands required or permitted by the terms of this Agreement shall be given in writing and delivered to the Parties.

10. Time is of the Essence

No extension or variation of this Agreement will operate as a waiver of this provision. Time is of the essence in this Agreement.

11. Integration

This Agreement contains the entire agreement and understanding by and between the Parties and no representations, promises, agreements or understandings, written or oral, not herein contained shall be of any force or effect.

12. Severability

The provisions of this Agreement shall be deemed severable, and the invalidity or unenforceability of any one or more of the provisions hereof shall not affect the validity and enforceability of the other provisions hereof.

shall govern.

13. Indemnification

Service Provider shall indemnify and hold the Town harmless from any loss, damage or liability, incurred directly or indirectly from the operation and use of the herein described facility, and for any claim made against the Town based upon any alleged negligence in said operation or use thereof.

15. Compliance

Service Provider warrants that it shall operate and use the herein described facility in compliance with all local, state, and federal environmental laws, rules, and regulations.

16. Litigation

In the event of any dispute which leads to litigation, costs, and reasonable attorneys' fees shall be awarded to the prevailing Party.

17. Insurance

The Local Government agrees to insure the Senior Center building and premises against damage. This insurance policy will only cover the facility and premises, not the contents of the building. The Service Provider shall maintain a renter's insurance policy for all contents in the facility with the Local Government listed as an additional insured. Service Provider shall provide a valid copy of this insurance policy on date of signing.

IN WITNESS WHEREOF the Parties have duly affixed their signatures under hand and seal on

This ____ day of _____, 20____.

_____ **Johann Wallace, Mayor, Town of Huachuca City**

_____ **Thomas Benavidez, Town Attorney, Town of Huachuca City**

_____ **HCSC MANAGEMENT by Dave Perry, President**

Memo

November 6, 2018

Subject: Senior Center Building Commercial Value

The Town of Huachuca City Senior Center is a 73'x41' commercial building of 2,993 square feet. This building is marketable as a special event commercial building in B minus condition at time of valuation.

Based on market comparisons the building is valued at \$29,930 annually or \$2,494 per month in commercial rental value. This conclusion is reached by 2,993 square feet x \$10 per square foot for an annual value of \$29,930.

2993 (square footage) X \$10 per square foot=\$29,930 annual commercial rental value.

Jennifer Fuller

From: Matthew Williams
Sent: Monday, November 5, 2018 1:35 PM
To: Jennifer Fuller
Subject: Fwd: Senior Center Agreement agenda item Nov 8

Jennifer,

Please include in Council packet.
Thanks,

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: Matthew Williams <mwilliams@huachucacityaz.gov>
Date: 11/1/18 8:27 AM (GMT-07:00)
To: dperryaz47@gmail.com
Cc: Walter Welsch <wwelsch@huachucacityaz.gov>
Subject: Senior Center Agreement agenda item Nov 8

ive,

We are planning on having the 1st draft of the Senior Center Agreement at the November 8th Council meeting.

Please note, I don't expect Council to pass it on the 8th, unless they choose to. I fully expect to negotiate and iron it out together between the Town and the LLC, my goal here is to get the ball rolling and the conversation started.

Also: The agreement would go into effect July 1, 2019 to run the Senior Center to SEAGO RFP standards. Getting this agreement ironed out now gives Senior Center, LLC plenty of time to prepare for the RFP process in the spring in hopes of receiving that funding next budget year.

I will get the draft to you as soon as I have it back from the Town attorney.

Please plan to attend if available, or a member of Senior Center, LLC to speak for your organization. Naturally, I will be advising Councilmember Welsch to recuse himself regarding this agenda item, and I want to be sure that the Senior Center, LLC is represented.

Please feel free to forward the rest of the Senior Center, LLC board members as I do not have their contact information.

Matthew C. Williams

City Manager

Town of Huachuca City, Arizona

mwilliams@huachucacityaz.gov

Phone: 520-456-1354

Cell: 520-678-1849

Scope of Work
Arizona Department of Economic Security (DES) – Area Agencies on Aging

17.0 CONGREGATE MEALS

17.1 Purpose Statement

17.1.1 The service helps to increase the nutrient intake of participants to prevent or reduce the risk of chronic diseases, preserve and promote health, and improve nutritional status.

17.2 Service Description

17.2.1 Taxonomy Definition – A service that provides for a nutritious meal containing at least 1/3 of the Recommended Dietary Allowance for an individual in a congregate setting.

17.2.3 Congregate nutrition services:

1. Provide for meal planning, preparation and service.
2. Provide staff training, nutrition education and social interaction.
3. Link older adults with community-based services and provide resources that give participants choices for physical and health interventions, where available.

17.2.4 The Older Americans Act as amended in 2008 adopted 1/3 of Dietary Reference Intakes as the meal standard.

17.2.5 Eligibility Requirements – The Contractor shall provide services ~~are provided~~ to individuals that meet the eligibility requirements described in Chapter 3000, Section 3100 of the DAAS Policy and Procedure Manual, as may be amended.

17.3 Service Requirements – The Contractor shall provide:

17.3.1 Menu planning

1. Develop cycle menus to be used on a semi-annual basis (every 6 months). A cycle menu is a six or more week menu that will be rotated throughout the period.
2. Keep menus, as served, available for audit inspection for at least one year after the meals have been served. Menus shall also be kept for at least one year at the meal preparation site and the location where the meal was served.
3. Guarantee a mechanism is in place to solicit the advice and expertise of:
 - a. a dietitian or other individual described in paragraph in 17.4
 - b. meal participants, and
 - c. other individuals knowledgeable with regard to the needs of older individuals as stated in DAAS Policy and Procedure Manual, Chapter 3000, Section 3200
4. Compose menus in the dominant language or languages of the participant group for each site.
5. Incorporate ethnic and cultural preferences of participants when planning menus.
6. Plan, prepare, provide and serve meals in accordance with the Arizona Department of Economic Security Division of Aging and Adult Services "Nutrition, Food Service, and Wellness Manual (2008)" and as amended.
7. Require that each meal contains at least one-third (1/3) of the current Dietary Reference Intakes for nutrients as may be amended, as established by the Food and Nutrition Board of the National Academy of Science – National Research Council.
 - I. Each meal must contain a specified number of calories as defined in DAAS policies and procedures.
 - II. Plan the menu with a majority as hot meals.
 - III. A few cold meals may be planned, such as once a week during the summer, to add variety to the menu. Examples include chef salad, sub sandwich or deli plate.
8. Submit menus per the DAAS Policy and Procedures Manual, as may be amended on a standardized menu form and secure the approval of a Registered Dietitian (R.D.), Nutritionist, Dietetic Technician Registered (DTR), or Certified Dietary Manager (CDM) prior to serving.
 - I. The R.D., Nutritionist, DTR, or CDM shall verify this by computerized nutritional analysis of at least one meal per week of the menu cycle and adherence to menu requirements in the Arizona Department of Economic Security Division of Aging and Adult Services "Nutrition, Food Service, and Wellness Manual" and as may be amended. ~~from time to time.~~
9. Plan menus to reduce the frequent use of foods high in sugar, salt, and saturated fats.
10. Plan menus considering the availability of foods during seasons when they are most plentiful.

17.3.2 Provide meal preparation and service

1. Prepare or arrange for preparation and service of meals, and adhere to menus as written. Substitutions which shall be made because of a temporary inability to obtain certain foods shall be selected from the same food group, for example, 1/2 cup carrots for 1/2 cup green beans.

Substitution menus for holidays and special occasions must meet menu requirements. All substitutions shall be documented on the menu for site review.

2. Purchase and receive food contributions only from an approved source, such as grocery stores and food vendors. The following shall not be used: cans which are bulging, dented, leaking, rusty, or which spurt liquid when opened; food with an off-odor; food which shows signs of mold; food prepared or canned in the home.
3. Prepare and serve meals for persons needing diabetic or sodium-restricted diets, etc. (when appropriate and feasible) with written approval from the individual's physician, e.g., diet order. All special diet menus shall be approved by a Registered Dietitian or Nutritionist.
4. Maintain a distinct and physical separation of dining facilities from food preparation facilities.
5. Use facilities and equipment that are suitable and accessible for use by aged and disabled individuals when providing congregate meals.
6. Allow adequate aisle space between tables for the use of wheelchairs, or to allow persons with canes or other support devices to walk with ease.
7. Post menus at the site at least one week in advance, in a location at the site that is clearly accessible and visible to individuals attending the congregate meals site.
8. Obtain the individual's signature and date for each meal served and maintain the signatures in a central file, or contractor staff shall certify the individuals and dates for which each meal was served and maintain the certification in a central file.
9. Document the number of meals provided each month.
10. Review food service expenditures in order to further cost effective management.
11. Develop and implement an emergency plan to be used when a meal cannot be prepared or is unsuitable for consumption. This includes a one-day emergency menu with supplies on hand for implementation.
12. Give participants an opportunity to contribute towards the cost of the meal in accordance with the DAAS Policy and Procedure Manual Chapter 3000, Section 3200, as may be amended.
13. Prepare and serve congregate meals in compliance with all municipal, county, state, and federal requirements related to the food service operation.

17.3.3

Staff Training

1. Provide food safety and sanitation training for all new food service personnel within the first month of employment to include at a minimum, but not limited to: personal hygiene, proper attire for food service workers, cleaning and sanitizing, correct use of gloves, proper hot and cold food temperatures, proper use of a thermometer, food delivery procedures and correct disposal and/or storage of left-overs.
2. Require that all food handlers pass a course in food safety and sanitation within one month of employment. The site manager or the appropriate management staff shall have additional training such as ServSafe or other course approved by their County Health Department.
3. Provide training on a periodic basis to persons preparing and delivering meals. Training is encouraged in the areas of food safety and sanitation, storage, food preparation and service, cost effective management, purchasing, menu planning, equipment operation and safety.
4. Document staff certification and training in personnel files.

17.3.4

Nutrition Education

1. Plan, develop, and implement a written nutrition education program that includes at least two sessions/activities each quarter.
2. Nutrition education includes written materials, demonstrations, audio-visual presentations, lectures, and small group discussions.
3. Nutrition education pertains to nutritionally related topics that are culturally sensitive such as: dietary guidelines for older adults, modified meals and chronic disease, food and drug interaction, physical fitness health information as it relates to nutrition, meal planning and preparation, budgeting, shopping, and sanitation.
4. Nutrition information shall be backed by credible research. Only materials from reputable sources shall be used such as The American Dietetic Association, United States Department of Agriculture, United States Food and Drug Administration, National Institutes of Health, Centers for Disease Control, Administration on Aging, and the National Institute on Aging.
5. Post and advertise nutrition education sessions/activities in advance.
6. Require that each center/site submits to the Contractor an outline of the proposed nutrition education program annually.
7. Document the date, topic covered, name of the presenter and the number of people who attended the nutrition education. Keep documentation available for audit inspection for at least one year at the center/site.

8. Require that every participant is given the Nutrition Screening Checklist initially, and annually thereafter. Those at high nutritional risk with a score of six or higher are referred to a healthcare professional for nutrition-related counseling.
- 17.3.5 **Social Interaction**
1. Provide activities that encourage social interaction, e.g., recreation and group activities.
 2. Establish and maintain project/site councils to provide input on activities.
- 17.3.6 **Site Monitoring**
1. Monitor on an annual basis the centers/sites for compliance to the scope of work.
 2. Establish timeframes (not to exceed 30 days) for centers/sites to respond to monitoring reports and to initiate corrective actions.
- 17.4 **Licensure/Certification Requirements – The Contractor shall ensure require that:**
- 17.4.1 **Registered Dietitians and Registered Dietetic Technicians meet the requirements for membership in the American Dietetic Association, have successfully completed the examination for registration, and meet continuing education requirements.**
- 17.4.2 **Nutritionists hold a Bachelor's or Master's degree in food and nutrition.**
- 17.4.3 **Certified Dietary Managers meet the requirements for certification as identified by the Certifying Board of Dietary Managers of the Dietary Managers Association, in good standing with the Board, and meet continuing education requirements.**
- 17.4.4 **Staffing Standards**
1. Newly hired employees providing congregate meals shall submit three (3) references from persons other than their family members. All references, whether verbal or written, shall be contacted and results documented in the personnel record.
- 17.5 **Performance Measures**
- 17.5.1 **Number of congregate meals served annually.**
- 17.5.2 **Site Council minutes indicate participant input into menu planning.**
- 17.6 **Reporting Unit**
- 17.6.1 **One unit of service equals one meal.**



Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

RESOLUTION NO. 2018-32

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, IDENTIFYING THOSE OFFICERS LEGALLY EMPOWERED TO SIGN CHECKS, WARRANTS AND OTHER DOCUMENTS ON BEHALF OF THE TOWN.

WHEREAS, the Town Council is empowered to identify those officers of the Town who are authorized to sign checks, warrants and other documents on behalf of the Town; and

WHEREAS, the Town Council has determined that it would be in the best interests of the Town to update its list of persons so authorized.

NOW, THEREFORE, BE IT RESOLVED that the Town Council hereby identifies the following officers as those persons authorized to sign checks, warrants and other documents on behalf of the Town:

Mayor
Mayor Pro Tem
Town Manager
Finance Clerk

BE IT FURTHER RESOLVED that this Resolution supersedes all previous resolutions in conflict herewith.

PASSED AND ADOPTED by the Mayor and Common Council of the TOWN OF HUACHUCA CITY this 8th Day of November, 2018.

Johann Wallace, Mayor

ATTEST:

APPROVED AS TO FORM:

Jennifer Fuller, Town Clerk

Thomas Benavidez, Town Attorney



Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

PROCLAMATION

A PROCLAMATION OF THE MAYOR OF THE TOWN OF HUACHUCA CITY, ARIZONA, RECOGNIZING AND CELEBRATING THE 60TH ANNIVERSARY OF THE INCORPORATION OF THE TOWN.

WHEREAS, Huachuca City started out as a stop along the Southern Pacific Railroad between Tombstone and Patagonia; and

WHEREAS, while that line of the railroad was terminated, the area began to grow with the re-opening of Fort Huachuca Army Base in 1954; and

WHEREAS, area residents saw the need for organization and self-determination to protect their history and quality of life; and

WHEREAS, on December 8, 1958, the residents successfully incorporated their community as the "Town of Huachuca City," a municipal corporation of the state of Arizona, known as the "Sunset City;" and

WHEREAS, this year marks the auspicious occasion of the 60th anniversary of the Town's incorporation.

NOW, THEREFORE, I, JOHANN WALLACE, MAYOR OF THE TOWN OF HUACHUCA CITY, HEREBY PROCLAIM:

The year 2018 marks the 60th anniversary of the Town of Huachuca City.

It is fitting and right that we should join in the expression of our pride and appreciation for the many civic and social contributions of the Town's founders, and recognize the many benefits that our community has enjoyed over the past 60 years because of the incorporation of our Town.

All citizens are encouraged to join with me, as well as the rest of the Town Council and staff, in celebrating the Town's special anniversary.

PROCLAIMED by the Mayor of the Town of Huachuca City, Arizona, this 8th day of November, 2018.

Honorable Johann Wallace, Mayor

Jennifer Fuller

From: Ha Vu
Sent: Monday, October 15, 2018 10:36 AM
To: Matthew Williams
Cc: Jim Halterman; Jim Johnson; Jennifer Fuller
Subject: RE: Parking lot construction costs
Attachments: Parking Lot Invoices 10152018.pdf

Matthew,

BNR Paving-\$2,987.00. See attached invoice
Cochise County Highway-\$855.22. See attached invoice
Grainger-\$216.85. See attached invoice
PPG Architectural Finishes-\$541.91

Jim Johnson cost 4 Hours onsite supervision
1 Hour for meeting with contractor & bid reviews
5 Hours X \$75=\$375.00

Public Works Labor cost-For 7 Hours=\$115.12

Inmate Labor cost-\$12.00

Total cost is \$5,103.10

Jim Halterman, if I left something off or added something that I should not, please let me know.

Thank you.

Ha Vu
Finance Clerk
500 N Gonzales Blvd
Huachuca City, AZ 85616
hvu@huachucacityaz.gov
Office: 520-456-1354

From: Matthew Williams
Sent: Monday, October 1, 2018 9:02 AM
To: Ha Vu
Cc: Jennifer Fuller; Jim Halterman; Jim Johnson
Subject: Parking lot construction costs

Ha,

Councilman Welsch would like a copy of all receipts for the recent parking lot improvement projects.

Receipts would include:

- Receipt for parking lot sealing/stripping

- Receipt for new signs in back
- Receipt for patterns for traffic arrows-Halterman
- Any design costs
- Staff hours spent on this project-Doc and Halterman's guys. Once we know how many hours & what guys worked-we can put a \$ value to it.

No rush on this. Councilmember Welsch wants it on the 11/8 Council agenda, so Jennifer will need these items for the 11/8 Council packet.

Matthew C. Williams

City Manager

Town of Huachuca City, Arizona

mwilliams@huachucacityaz.gov

Phone: 520-456-1354

Cell: 520-678-1849

A Enterprise LLC dba



14040 S. Burnt Cornal Court
Vail, AZ 85641

Phone # 520-436-0403

Fax # 520-413-2107

Invoice

Date	Invoice #
8/31/2018	3392

Bill To
Town of Hinchon City 500 N. Gonzalez Blvd. Hinchon City, Az 85616

Job Address
Same

P.O. No.	Terms	Project
	Due on Completion	

Quantity	Description	Rate	Amount
	Net Cost - Option One - Proposal #50009-18	2,987.00	2,987.00
	Sales Tax	0.00%	0.00
Thank you for your business.		Total	\$2,987.00

A late penalty of 1.5% will be applied on past due balances monthly.

Phone 520-438-6300
Fax 520-438-6307

COCHISE COUNTY
HIGHWAY and FLOODPLAIN DEPT
1418 Melody Ln. Bldg F
Bisbee, AZ 85803



*** INVOICE ***

8/15/18

TO: HUACHUCA CITY
500 Gonzales Blvd.
Huachuca City, AZ 85616

DESCRIPTION OF SERVICES

COCHISE COUNTY HIGHWAY DEPARTMENT SERVICES
(SEE ATTACHED FOR DOCUMENTATION)

7/20/2018	10 Signs per Jim Halterman	Labor Equipment Materials	274.76 0.00 256.00
7/27/2018	6 Signs per Jim Halterman	Labor Equipment Materials	152.64 0.00 171.22

Total Amount Due: 596.32

ISSUED BY:

Arnell Acosta
Arnell Acosta, Hwy Dept

PLEASE MARK CHECKS PAYABLE TO THE HIGHWAY & FLOODPLAIN DEPT

OR TRANSFER FUNDS TO LINE ITEM # 1: 201-4010-343.100
MAIL TO: COCHISE COUNTY HIGHWAY & FLOODPLAIN DEPT
1418 MELODY LN, BLDG F
BISBEE, AZ 85803

THANK YOU

OFFICE USE ONLY

PAID: _____ CHECK # _____ DATE: _____

GRAINGER

ORIGINAL INVOICE

GRAINGER ACCOUNT NUMBER 820079317
INVOICE NUMBER 9896165108
INVOICE DATE 09/05/2018
DUE DATE 10/05/2018
AMOUNT DUE 303.40

10000 BLVD.
AZ 85713-5434
www.grainger.com

PO NUMBER: GYM
CALLER: JIM HALTERMAN
CUSTOMER PHONE: (820) 248-5242
ORDER NUMBER: 1339318279
INCO TERMS: FOB ORIGIN

BILL TO
ND62018 00012388 1 MB 0424

TOWN OF HUACHUCA CITY
500 N GONZALES BLVD
HUACHUCA CITY, AZ 85616-9610

Pay invoices online at:
www.grainger.com/invoicing
Sign up for paperless invoicing at:
www.grainger.com/paperlessinvoicing

THANK YOU!

FE NUMBER 28-100380

FOR ANY QUESTIONS ABOUT THIS INVOICE OR ACCOUNT CALL 1-800-472-4643

PO LINE #	ITEM #	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
		The following items were for: TOWN OF HUACHUCA CITY 500 N GONZALES BLVD HUACHUCA CITY AZ 85616-9610			
85719	32WU24	DOT SIGN WITH BATTERY BACKUP, 1.75W, RED MANUFACTURER # CER	3	28.85	86.55
85718	36A497	STENCIL, CURVED ARROW MANUFACTURER # 70480	1	106.52	106.52
85718	36A494	STENCIL, STRAIGHT ARROW MANUFACTURER # 70470	1	94.23	94.23
Delivery# 6409012727 Date: 09/05/2018 Carrier: UPS GROUND No. of pkgs: 3 Wt: 19.00 Trk#: 1Z16Y2500738672 1Z18Y2500738672 1Z18Y2500738672 SHIPPED FROM: DC PATTERSON, CA - 004 2710 KEYSTONE PACIFIC PARKWAY PATTERSON CA 95363-0000					
					216.45 + 86.55 ----- 297.30
					TAX 18.10
					INVOICE SUB TOTAL 297.30

THIS PURCHASE IS GOVERNED EXCLUSIVELY BY GRAINGER'S TERMS OF SALE, INCLUDING: (A) DISPUTE RESOLUTION REMEDIES, AND (B) CERTAIN WARRANTY AND DAMAGES LIMITATIONS AND DISCLAIMERS IN EFFECT AT THE TIME OF THE ORDER, WHICH ARE INCORPORATED BY REFERENCE HERETO. GRAINGER'S TERMS OF SALE ARE AVAILABLE AT WWW.GRAINGER.COM. PRODUCT RETURN INSTRUCTIONS ARE AVAILABLE AT WWW.GRAINGER.COM/RETURN.

These items are sold for domestic consumption. If exported, purchaser assumes full responsibility for compliance with US export controls. Diversion contrary to US law prohibited.

PAY THIS INVOICE; NO STATEMENT WILL BE SENT. PAYMENT TERMS NET 30 DAYS IN U.S. DOLLARS.

AMOUNT DUE 303.40

PLEASE DETACH THIS PORTION AND RETURN WITH YOUR PAYMENT.

BILL TO:
TOWN OF HUACHUCA CITY
500 N GONZALES BLVD
HUACHUCA CITY, AZ 85616-9610

REMIT TO:
GRAINGER
DEPT. 820079317
P.O. BOX 419267
KANSAS CITY, MO 64141-6267

820079317989616510810000303401000161010000000100000018100554

X

ACCOUNT NUMBER 820079317 DATE 09/05/2018 INVOICE NUMBER 9896165108 AMOUNT DUE 303.40

FOR COMMENTS OR CHANGE OF ADDRESS, ENTER INFORMATION ON REVERSE SIDE.



PPG Architectural Coatings

Because Every Job Matters

STORE# 9728
9728 - SIERRA VISTA
3518 CANYON DE FLORES
SIERRA VISTA, AZ 85635
PH: (520)458-0555 FX: (520)458-5933
HOURS: MON-FRI 8:00 AM-5:00 PM
SAT 8:00 AM-12:00 PM

SOLD TO: 301597110000
TOWN OF HUACHUCA CITY CUST PO#: 85633
500 N GONZALES BLVD
HUACHUCA CITY, AZ 85616-9610 CUST JOB:
(520)456-1354

PAF97280PPG.COM

INVOICE
#972802078050

SHIP TO:
SHIPPING, CONTACT
500 N GONZALES BLVD
HUACHUCA CITY, AZ 85616-
9610
(520)456-1354



972802078050

DATE: 08/16/2018 TIME: 12:31 PM
STORE REP: CARLOS M
SALES REP: MATTHEW W
PAGE 1 OF 1

QTY	ITEM#	DESCRIPTION	PRICE	AMOUNT
1	11-59/01	PZ SPEC EXT LX TRAFFIC M WHT 11-59 B100	\$22.41	\$22.41
2	11-56/01	PZ SPEC EXT LX TRAFFIC M RED 11-56 B100	\$44.56	\$89.12
4	AEX00817/EA	ZP 72Y-A044 YELW FAST DRY WB B9481 B500	\$104.49	\$417.96
2	ARR20812/EA	RF208 8" HD 5-WIRE RLLR FRAME ARR20812	\$2.84	\$5.68
10	PPG59385/EA	X3/4 PRDVANTAGE KNOT PPG59385	\$3.79	\$37.90

TERMS:

Freight will be charged on orders, blinds, and wall covering books. Special merchandise in good condition is eligible for 75% refund w/ original invoice within 90 days. Tinted merchandise cannot be returned. Non-tinted merchandise in good condition may be returned w/ original invoice w/in 90 days. Qualifying returns will be made in the same form of payment as original purchase. PPG reserves the right to make large cash returns by check w/in 10 business days. A service fee will be charged on returned checks. See the store manager for details. PPG understands, and Buyer represents that the products sold will be used for commercial or home painting, and will not be used for Nuclear, Chemical or Biological weapons facilities or activities including painting any such items or facilities. Buyer agrees to notify PPG immediately if Buyer becomes aware of any change in the end use of the products. Browse global employment opportunities at na.careers.ppg.com. Let us know how we're doing - visit ppgpaintsurvey.com to give your feedback!

TERMS: 2% 15th Prox Net 15th Prox
I agree to pay \$619.20 in accordance with my PPG Credit Agreement (301597110000).

REMIT TO:
PPG ARCHITECTURAL FINISHES
P O BOX 876840
DALLAS, TX 75287-6840

SUBTOTAL:	\$573.20
LABOR:	\$0.00
FREIGHT:	\$0.00
ECO FEE:	\$0.00
SALES TAX:	\$46.13
INVOICE TOTAL:	\$619.20
HOUSECHARGE-AR:	\$619.20
TOTAL TENDERED:	\$619.20
PENDING AMT:	\$0.00
DUE TO CUSTOMER:	\$0.00

THANK YOU FOR SHOPPING AT
PPG...BECAUSE EVERY JOB
MATTERS!

RECEIVED BY: Jim



PPG Architectural Coatings

Because Every Job Matters

SOLD TO: 301597110000
 TOWN OF HUACHUCA CITY CUST PO#: 85633
 500 N GONZALES BLVD
 HUACHUCA CITY, AZ 85616-9610 CUST JOB:
 (520)456-1354

SHIP TO:
 SHIPPING, CONTACT
 500 N GONZALES BLVD
 HUACHUCA CITY, AZ 85616-
 9610
 (520)456-1354

STORE# 9728
 9728 - SIERRA VISTA
 3518 CANYON DE FLORES
 SIERRA VISTA, AZ 85635
 PH: (520)458-0555 FX: (520)458-5933
 HOURS: MON-FRI 8:00 AM-5:00 PM
 SAT 8:00 AM-12:00 PM

PAF9728@PPG.COM

CREDIT
 #972802078127



972802082118078127

DATE: 08/21/2018 TIME: 8:42 AM
 STORE REP: ARIANA V
 SALES REP: MATTHEW W
 PAGE 1 OF 1

QTY	ITEM#	DESCRIPTION	PRICE	AMOUNT
2	AEX00817/EA	ZP 72Y-A044 YELW FAST DRY WB 88481 B500	(\$104.49)	(\$208.98)
STORE#: 9728 REG#: 2 DATE: 08/16/2018 TRX: 78050				

TERMS:

Freight will be charged on orders, blinds, and wall covering books. Special merchandise in good condition is eligible for 75% refund w/ original invoice within 60 days. Tinted merchandise cannot be returned. Non-tinted merchandise in good condition may be returned w/ original invoice w/in 60 days. Qualifying returns will be made in the same form of payment as original purchase. PPG reserves the right to make large cash returns by check w/in 10 business days. A service fee will be charged on returned checks. See the store manager for details. PPG understands, and Buyer represents that the products sold will be used for commercial or home painting, and will not be used for Nuclear, Chemical or Biological weapons facilities or activities including painting any such items or facilities. Buyer agrees to notify PPG immediately if Buyer becomes aware of any change in the end use of the products. Browse global employment opportunities at na.careers.ppg.com. Let us know how we're doing - visit ppgpaintsurvey.com to give your feedback!

TERMS: 2% 15th Prox Net 15th Prox
 The amount of \$225.80 will be credited to my PPG Credit Account.

REMIT TO:
 PPG ARCHITECTURAL FINISHES
 P O BOX 678940
 DALLAS, TX 75267-6840

SUBTOTAL:	(\$208.98)
LABOR:	\$0.00
FREIGHT:	\$0.00
ECO FEE:	\$0.00
SALES TAX:	(\$16.82)
INVOICE TOTAL:	(\$225.80)
HOUSECHARGE-AR:	(\$225.80)
TOTAL TENDERED:	(\$225.80)
PENDING AMT:	\$0.00
DUE TO CUSTOMER:	\$0.00

THANK YOU FOR SHOPPING AT
 PPG...BECAUSE EVERY JOB
 MATTERS!

RECEIVED BY:



PPG Architectural Coatings

Because Every Job Matters

SOLD TO: 301597110000
TOWN OF HUACHUCA CITY
500 N GONZALES BLVD
HUACHUCA CITY, AZ 85616-9610 CUST JOB:
(520)456-1354

SHIP TO:
SHIPPING, CONTACT
500 N GONZALES BLVD
HUACHUCA CITY, AZ 85616-
9610
(520)456-1354

STORE# 9728
9728 - SIERRA VISTA
3518 CANYON DE FLORES
SIERRA VISTA, AZ 85635
PH: (520)458-0555 FX: (520)458-5933
HOURS: MON-FRI 6:00 AM-5:00 PM

PAF9728@PPG.COM

INVOICE
#972802078443



872802090618078443

DATE: 09/06/2018 TIME: 9:46 AM
STORE REP: ARIANA V
SALES REP: MATTHEW W
PAGE 1 OF 1

QTY	ITEM#	DESCRIPTION	PRICE	AMOUNT
10	WBCL7976/EA	BR924 4X1/2 SUPER/FAB FTP WBCL7976	\$3.41	\$34.10
2	ARR20007/EA	RF200 4 ECONOMY ROLLER FRAME ARR20007	\$2.18	\$4.36
1	AEX00316/EA	ZP 72W-A037 WH FAST DRY WB 39428 B500	\$98.99	\$98.99

TERMS:

Freight will be charged on orders, blinds, and wall covering books. Special merchandise in good condition is eligible for 75% refund w/ original invoice within 60 days. Tinted merchandise cannot be returned. Non-tinted merchandise in good condition may be returned w/ original invoice w/in 60 days. Qualifying returns will be made in the same form of payment as original purchase. PPG reserves the right to make large cash returns by check w/in 10 business days. A service fee will be charged on returned checks. See the store manager for details. PPG understands, and Buyer represents that the products sold will be used for commercial or home painting, and will not be used for Nuclear, Chemical or Biological weapons facilities or activities including painting any such items or facilities. Buyer agrees to notify PPG immediately if Buyer becomes aware of any change in the end use of the products. Browse global employment opportunities at na.careers.ppg.com. Let us know how we're doing - visit ppgpaintsurvey.com to give your feedback!

TERMS: 2% 15th Prox Net 15th Prox
I agree to pay \$148.51 in accordance with my PPG Credit Agreement (301597110000).

REMIT TO:
PPG ARCHITECTURAL FINISHES
P O BOX 676340
DALLAS, TX 75267-6340

SUBTOTAL:	\$137.45
LABOR:	\$0.00
FREIGHT:	\$0.00
ECO FEE:	\$0.00
SALES TAX:	\$11.06
INVOICE TOTAL:	\$148.51
HOUSECHARGE-AR:	\$148.51
TOTAL TENDERED:	\$148.51
PENDING AMT:	\$0.00
DUE TO CUSTOMER:	\$0.00

PD
95717

**THANK YOU FOR SHOPPING AT
PPG...BECAUSE EVERY JOB
MATTERS!**

RECEIVED BY: Jim



Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

ORDINANCE NO. 2018-28

AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, AMENDING THE TOWN CODE TITLE 2 “ADMINISTRATION AND PERSONNEL,” CHAPTER 2.10 “MAYOR,” SECTION 2.10.010 “ELECTION OF MAYOR,” CHAPTER 2.15 “ELECTIONS,” SECTION 2.15.010 “PRIMARY ELECTIONS,” SECTION 2.15.015 “GENERAL ELECTIONS,” AND SECTION 2.15.020 “PRIMARY ELECTION DATE” TO REMOVE THE REQUIREMENT OF A PRIMARY ELECTION AND TO ALLOW THE TOWN TO HOLD ONLY GENERAL ELECTIONS FOR THE OFFICES OF MAYOR AND COUNCILMEMBER.

WHEREAS, the Town Council of the Town of Huachuca City has adopted by Resolution No. 84-002 a code known as the Town Code of the Town of Huachuca City, Arizona [the “Code”], and has amended and republished the Code from time to time, as authorized by A.R.S. section 9-240 (B) (28); and

WHEREAS, the Town Council has determined that there is a potential to increase voter turnout and save costs by eliminating primary elections for the offices of mayor and councilmember; and

WHEREAS, as required by the Code, section 2.25.040, this Ordinance was first read at a public meeting of the Town Council on November 8, 2018, and at a subsequent meeting on December 13, 2018.

NOW THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Huachuca City, Arizona:

SECTION 1. The Code, Chapter 2.10 “MAYOR,” section 2.10.010 “Election of mayor,” subsection (A), is amended as follows, with deletions in ~~strikeout~~ and additions in underlined text:

2.10.010 Election of mayor.

A. The mayor shall be elected by the registered town voters by a majority vote at a ~~primary election in even-numbered years or by a popular vote at a general election in even-numbered years~~, as provided in Section ~~2.15.040~~ 2-15-015.

SECTION 2. The Code, Chapter 2.15 “ELECTIONS,” section 2.15.010 “Primary elections,” is replaced in its entirety and renamed with the following underlined text:

2.15.010 Primary elections, referendum and Initiative.

A. Primary elections shall not be held for the offices of mayor and councilmember.

B. There is reserved to the qualified electors of the town the powers of initiative and referendum, as prescribed by the state's constitution and statutes. Any qualifying initiative or referendum matter may be voted upon at the next ensuing primary or general election, or at a special election called by the council for such purpose.

SECTION 3. The Code, Chapter 2.15 "ELECTIONS," section 2.15.015 "General elections," is amended as follows, with deletions in ~~strikeout~~ and additions in underlined text:

2.15.015 General elections.

A. All qualifying candidates for mayor and councilmember shall be placed on the general election ballot.

B. The general election shall be scheduled to conform to the provisions of A.R.S. Title 16 sections 204 and 211.

~~C. If at the primary election no candidate receives the majority of the votes cast or the number of seats to be filled for the office is more than the number of candidates who receive a majority of votes cast, of the candidates who did not receive a majority of votes cast, the number of candidates who advance to the general or runoff election shall be equal in number to twice the number of seats to be filled for the office and the candidates who received the highest number of votes for the office shall be the only candidates at the general or runoff election. If more than one candidate received an equal number of votes and that number was the highest number of votes for the office, then all candidates receiving the equal number of votes shall be candidates at the general or runoff election. The candidates equal in number to the seats to be filled for the office who receive the highest number of votes at the general or runoff election shall be declared elected to that office. If two or more candidates receive an equal number of votes cast for the same office, and a higher number than any other candidate, the candidate who shall be declared elected shall be determined by lot in the presence of the candidates.~~

SECTION 4. The Code, section 2.15.020 "Primary election date," is amended as follows, with additions in underlined text:

2.15.020 Primary election date.

A primary election, if required for matters other than mayor or councilmember elections, shall be held on the tenth Tuesday before the first Tuesday after the first Monday in November of even-numbered years.

SECTION 5. All ordinances, parts of ordinances, resolutions, parts of resolutions, policies, and parts of policies in conflict with the provisions of this Ordinance, or any part hereof, are hereby repealed.

SECTION 6. If any section, subsection or portion of this Ordinance is for any reason held to be invalid or unenforceable by the decision of a court of competent jurisdiction, such decision shall not affect the validity or enforceability of the remaining portions hereof.

SECTION 7. The Town Clerk is hereby directed, pursuant to the Code, section 2.25.080, to publish this Ordinance as required by A.R.S. 9-812 and 39-204.

PASSED AND ADOPTED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, THIS 13th DAY OF DECEMBER, 2018.

Johann Wallace, Mayor

ATTEST:

Jennifer Fuller, Town Clerk

Approved as to Form:

Thomas Benavidez, Town Attorney